



**Job Title:** LPN – Dosing Nurse  
**Department:** didg'wálic Wellness Center - Swinomish Development Authority

**Summary:**

The didg'wálic Wellness Center is seeking a professional Licensed Practical Nurse to come join our integrated care clinic that combines primary care, behavioral health, and opiate treatment under one roof. Nurses will be required to administer medications as ordered by the medical staff physicians and to maintain accurate accounting of all medication received and dispensed. Nurses will be responsible for safekeeping of all medication stock and the records required by the DEA, FDA, and Board of Pharmacy. Must maintain professional standards and follow the treatment policies of the organization as well as Federal and State laws and regulations.

**Essential Duties and Responsibilities of the LPN – Dosing Nurse:**

- Administer Methadone or Buprenorphine/Naloxone or Mono Buprenorphine (Suboxone/Subutex) as ordered by the Medical Director and staff physicians to maintain accurate accounting of all medication received (from supplier) and dispensed (to the patient).
- Responsible for the safekeeping of all medication stock and the records required by the DEA, State Board of Pharmacy, and clinic.
- The Nurse may be responsible for breath alcohol testing and urine collection and processing, reading test results as ordered by Program Physicians and the completion of all forms involved in these procedures.
- Assessment of patients' physical condition; reporting observations to supervisor either verbally or in writing.
- Alerts treatment staff of any observed changes in patients' status.
- Enters current prescriptions and medications in the medical record.
- Accurately chart patient encounters and incidents in a timely manner.
- Recording phone calls from outside agencies in relation to patient in a timely manner.
- Explains the proper use of dispensed medication and its effects to clients.
- Maintains current statistical records.
- Performs TB tests on staff and clients.
- Other duties as assigned by supervisor.

**Education and Experience:**

- Must be a Licensed LPN in good standing with the State of Washington.
- Three years' experience of professional work as an LPN is desirable.
- Previous substance abuse treatment and/or primary care experience strongly preferred.
- Possess a valid Washington State Driver's license and meet eligibility requirements for tribal insurance.



**Required Knowledge, Skills and Abilities:**

- Knowledge of the current medical practices in primary care, mental health and addiction medicine.
- Good personal and ethical boundaries. Empathy and good communications skills.
- Ability to work in a cross-culture environment, understands the social and cultural context of the patients at the didg<sup>w</sup>alič Wellness Center. Understands the role of trauma, historical, community, family, and personal experience in wellness and recovery.
- Understands and adheres to state (RCW, WAC) and federal confidentiality regulations (42 CFR part 2). Applicants must conduct self ethically and professionally at all times.
- Effective communication; written, verbal, and interpersonal skills, including conflict resolution.
- Basic computer and software experience using MS Office products.
- Must pass extensive criminal background check and pre-employment drug screening.