



SWINOMISH INDIAN TRIBAL COMMUNITY

Human Resources

11373 Moorage Way

La Conner, WA 98257

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Is this a Testing Designated Position as described in the Drug and Alcohol-Free Workplace Policy?	
Do the duties and responsibilities of this position involve regular contact with, or control over, Indian children or elders ?	

JOB DESCRIPTION

Indian Preference in hiring shall apply to Swinomish Indian Tribal Community job opportunities.

JOB TITLE: Climate Policy Analyst

DEPARTMENT: Environmental

SUPERVISED BY: Environmental Policy Manager

POSITION SUMMARY

This position reports to, and works directly with, the Environmental Policy Manager, and also collaborates with the Environmental Policy Director and Habitat Services Department staff at the Skagit River System Cooperative to review all pre-applications and applications for new clean energy facilities and Climate Commitment Act-Funded projects, including working with the Swinomish Senate to consult with agencies that administer CCA funding decisions and authorizations that may impact tribal resources. The job will entail a mixture of technical skills associated with natural resource protection, knowledge of state and federal climate policy and environmental protection rules and laws, knowledge of climate change science ad impacts on coastal, riverine, and upland resources, and the ability to work with both Tribal and non-trial partners. Excellent writing skills are essential.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Review all pre-applications and applications for new clean energy facilities and CA-funded projects.
- Work in a collaborative, inter-department manner to assess and advance projects that may aim to improve clean transportation options, increase climate change resilience for ecosystems, infrastructure, and communities, and address the topics of environmental justice and health inequity.
- Provide strategic review and assessment of Ecology’s policies and other potential climate-related projects on tribal resources in the larger terrestrial, freshwater and marine environments, both on and off Swinomish Reservation.

- Report to and work directly with Environmental Policy Manager to develop and implement climate adaptation protection strategies and policies that will protect and restore Swinomish Tribe fishery habitat resources.
- Analyze policy and permit proposals for potential impacts from climate change, sea level rise, renewable energy siting, and flooding to terrestrial, aquatic and marine habitat.
- Build relationships with local environmental groups, local government staff and others to advocate for natural resource protection and restoration related to the effects of climate change.
- Review US Army Corps of Engineers permits within the marine, nearshore and coastal estuary environments to evaluate climate change impacts to tribal resources and Treaty rights.
- Attend Northwest Indian Fisheries Commission meetings to stay informed of and participate in evaluating local, state, and Federal policy decisions on climate change policy, climate adaptation and strategy, including funding opportunities.
- Participate in Swinomish projects or initiatives related to climate change, climate resiliency, air quality, coastal resilience, clean energy project siting, and Climate Commitment Act Regulatory review.

Education, Experience and Training for position:

- B.S degree in fisheries or Natural Resources required.
- Master's degree in Fisheries or Natural Resources desired.
- Minimum 3 years working on Natural Resource Policy Issues.
- Must have experience working with or for Tribal Governments

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge about salmon habitat and challenges associated with their sustained growth, recovery and protection.
- Familiarity with Federal and State Natural Resource regulations including the Clean Water Act, NEPA, SEPA, Growth Management Act, Shoreline Management Act, Army Corps regulations, and the Endangered species Act, Climate Commitment Act.
- Ability to communicate clearly on complicated issues.
- Excellent writing skills.

WORK ENVIRONMENT AND TIME COMMITMENT:

- Work schedule is 40 hours per week. This is a full time position.
- Tasks are performed mostly indoors in an office environment, but may involve occasional outdoor site visits.
- Considerable time may be spent at a computer work station in the performance of administrative tasks.
- Work may be performed under highly stressful conditions, and may involve extended periods of sitting, standing or walking.

EMPLOYMENT CONDITIONS:

The Personnel Policies and Procedures of the Swinomish Indian Tribal Community apply to all employees. The position of Climate Policy Specialist is considered to be an Exempt “standard Hours” position. All offers of employment are contingent on the successful completion of a drug and alcohol screening. If the position involves regular contact with or control over children or elders, then a successful applicant must also meet minimum standards of character based on a criminal background check.

Employee: _____

Supervisor: _____