



Phone (360) 466-3163
Fax (360) 466-5309

Swinomish Indian Tribal Community

A Federally Recognized Indian Tribe Organized Pursuant to 25 U.S.C. § 476
11404 Moorage Way
LaConner, Washington 98257-0817

JOB ANNOUNCEMENT

FISHERIES TECHNICIAN

SALARY: \$14.00 PER HR.

CLOSES: February 16, 2012

This is a seasonal full-time position

GENERAL FUNCTION:

The Fisheries Technician is a seasonal full-time position reporting directly to the Shellfish Biologist. Position is expected to be funded from the beginning of April through the end of August.

REPRESENTATIVE ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list is intended only to illustrate the various types of work that may be performed. The omission of specific statements does not exclude them from the position if the work is related to the position.

The technician will be the project lead for the Swinomish bait clam fishery. Duties will require:

- Work on beaches during the bait clam fishery
 - Dyeing clams
 - Bagging, weighing, and tagging harvested clams
- Develop and uphold bait fishery schedule
- Assist in supervising part-time field technician
- Maintain field equipment

The technician will also assist the Shellfish Biologist on other projects including:

- Participation in a clam enhancement project, including seeding and surveying beaches
- Field surveys of clams on various beaches throughout North Puget Sound
- Data entry and analysis
- Other research projects involving Olympia oysters and/or intertidal ecology

OTHER DUTIES

Because of the Tribe's commitment to community service and the well-being of its members, each employee may be expected to perform a wide range of office and field

duties from time to time. Such duties may or may not be related to their regular responsibilities.

WORKING CONDITIONS:

The working conditions described here are representative of those that must be met by an employee to successfully perform the essential duties of this position.

- While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms.
- The employee frequently is required to stand and talk or hear.
- The employee is occasionally required to walk, sit, climb or balance, stoop, kneel, crouch, or crawl, and smell.
- The employee must be able to lift and/or move up to 50 pounds.
- Specific vision abilities required by this job include: close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- While performing the duties of this job, the employee regularly works in outside weather conditions.

MINIMUM REQUIREMENTS:

- A Bachelor of Science degree involving major study in biology, marine biology, or related sciences
- Familiarity with Microsoft Office, including Microsoft Access, and ArcGIS
- Technician must be physically fit and able to:
 - Walk long distances (>1 mile) on beaches, sometimes carrying heavy buckets (>50 lbs) for extended periods of time
 - Lift heavy bags of clams and gear (>50 lbs)
 - Dig (using a shovel or a clam rake) multiple areas of the beach within short periods of time.
- Commit to working on scheduled field days, including occasional work on weekends.
- Be willing to work long hours outside, sometimes in inclement weather and at very early hours in the morning.
- Familiarity with clam species and clam digging techniques helpful.
- Must pass a drug test and background check.

SPECIAL REQUIREMENT:

- Valid Washington State Driver's License.

EMPLOYMENT CONDITIONS:

The Personnel Policies and Procedures of the Swinomish Tribal Community apply to all employees. Employees in this classification are considered non-exempt.

APPLICATION INSTRUCTIONS

- Request an Swinomish Tribal Community application by calling **(360) 466-1216, 466-7353** or e-mail to wbill@swinomish.nsn.us or **download online** at www.swinomish-nsn.gov/resources/human-resources.aspx
- Include a **cover letter** identifying why you feel you are qualified for this position.
- Include the completed Swinomish Tribal Community application form; **do not write, “See resume” on the application.**
- Return cover letter, resume, and application to Wayne Bill, Human Resource Director by 5:00pm, February 16, 2012.

**Swinomish Tribal Community
Personnel Office
11404 Moorage Way
LaConner, WA. 98257**

Consistent with practices of federally recognized Indian Tribes, Native American hiring preference may apply. All offers of employment are contingent of the successful completion of a drug and alcohol screening (per job description) and criminal background investigation.

Revised 4/22/2008