



## REQUEST FOR QUALIFICATIONS FOR DESIGN

TITLE: Tribal Building Alterations  
BID PERIOD 02/22/2022 – 03/10/2022 2:00pm  
PROJECTS LOCATION: 11426 Moorage Way, La Conner, WA 98257

The Swinomish Tribal Community (SITC) and its officers and employees, particularly the Construction Division are responsible for the administration of the Contract. The Construction Division is seeking a qualified Architectural/Engineering Firm for renovations to the SRSC Fisheries building(Unit A), the Communications Building(Unit B) and the Original Administration Building(Unit C) hereafter described in the "SCOPE OF WORK" Section(s) below. Plans and documents can be viewed on Builders Exchange [www.bxwa.com](http://www.bxwa.com) under posted projects-Public Works-Swinomish Indian Tribal Community.

### TIME, PLACE, & MANNER FOR FILING RESPONSES

All Proposals shall be submitted no later than prior to **2:00pm on Thursday, 03/10/2022**. RFQ Responses can be mailed or hand submitted in the lobby of STAC Administration Building 11367 Moorage Way La Conner WA 98257.

MAIL:

ATTN Wilbert James, Project Manager, SITC Administration Building, 11367 Moorage Way, La Conner, WA 98257

### Building Walkthrough

Interested architect/engineers are further advised that an Onsite Pre-Submittal Meeting on site, with appropriate Covid protocol, will be held on **Tuesday, March 2nd, 2022, at 10AM Starting at the above address**. Please contact Wilbert James at 360-707-1852 or [wiljames@swinomish.nsn.us](mailto:wiljames@swinomish.nsn.us) by Monday (03/1/22) if you will be attending.

~~~ NOTE Any questions/RFI's for the project can be directed to the person(s) identified above and must be received no later than 12:00PM on Monday, 03/08/2022.~~~

### TIME FOR COMPLETION AND PROCESS

Architect/Engineers submitting Qualifications pursuant to this RFQ shall be required to commit

to the execution of a contract for the Design/Engineering work within ten (10) days of award notification. Architect/Engineers submitting Qualifications pursuant to this RFQ shall be required to commit to the completion of Alteration and Additions Design of Unit A and Unit B in a most timely fashion to meet Covid Funding Deadlines. Unit C is not included in this specific deadline. Upon determination of award by the Construction Department, the assigned PM will take action to award the contract, dependent upon verification of ability to perform, submittal of any/all required insurance and bonding documents, and other documents as required and identified in the RFQ, Plans and addendum(s).

### BACKGROUND

The tribe is looking to remodel three separate buildings and needs design-based guidance for specified floor plans. This will include creating office space from existing floor plans, add-ons to existing buildings for offices, complete remodeling of bathrooms, office refurbishing, installing new interior and exterior area features.