



**SWINOMISH INDIAN  
TRIBAL COMMUNITY**

**OFFICE OF PLANNING AND COMMUNITY DEVELOPMENT**  
11367 Moorage Way, La Conner, Washington 98257-0817  
Phone (360) 466.7280 | Fax (360) 466.1615

## **TRIBAL BUILDING PERMIT REQUIREMENTS**

The following are minimum Tribal building permit requirements. Individual projects may have additional submittal requirements. All plans must be drawn to a scale that dimensions can be verified during plan review.

### **REQUIRED:**

1. Site Address
2. Owner's Address
3. Architect or Engineers name
4. A copy of the contractors Department of Labor and Industries License certification card
5. Legal Description of project site
6. Property I.D. Number (call the Skagit County Assessor's Office or look on your property tax statement.
7. Government Allotment Number (call the Swinomish Realty Office for title status information 466-1422)
8. Signed copy of Permit Application Policy.
9. Environmental Checklist
10. Site Plan (3 copies)
11. Building Plans (3 copies)
12. Letters of Availability for Water and Sewer

### **Additional Submittals That May Be Required:**

1. Access Permit
2. Onsite Septic Permit
3. Well Permit
4. Archaeological Site Review
5. Shoreline and Sensitive Areas Permit
6. Land Clearing and/or Excavation & Grading Permit
7. Demolition Permit

All building activity is subject to the Tribal Employment Rights Ordinance (TERO) and any TERO fees that may apply. Please contact the Swinomish TERO office at (360) 466-7232 to see if your project is subject to TERO fees and requirements.

Please call the Swinomish Office of Planning and Community Development at (360) 466-7280 for any questions you may have regarding permit application requirements. Our staff will be happy to assist you through our application process.